

<b>XBRL Excel Utility</b>	
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6.	<a href="#">Fill up the data in excel utility</a>

### **1. Overview**

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report. XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload on BSE e-filing Center Website ([www.listing.bseindia.com](http://www.listing.bseindia.com)) .

### **2. Before you begin**

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local drive.
4. Make sure that you have downloaded the Chrome Browser to view report generated from the utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the data is saved. Please first go through Enable Macro - Manual attached with zip file.

### **3. Index**

1	Details of general information about company
2	Composition of BOD
3	Composition of Committee
4	Meeting of BOD
5	Meeting of Committees
6	Related Party Transaction
7	Affirmation
8	Website
9	Annual Affirmation
10	Annual Affirmation Continue
11	Annexure III

12	Signatory Details
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#### 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL b

#### 5. Steps for Filing Corporate Governance Report

**I. Fill up the data:** Navigate to each field of every section in the sheet to provide applic (get reflected while filling data.)

- Use paste special command to paste data from other sheet.

**II. Validating Sheets:** Click on the "**Validate**" button to ensure that the sheet has b furnished in proper format. If there are some errors on the sheet, excel utility will prompt y

**III. Validate All Sheets:** Click on the "**Home**" button. And then click on "Validate All S been properly filled and validated successfully. If there are some errors on the sheet, excel stop validation at the same time. After correction, once again follow the same procedure to

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

**IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML unless succ Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

**V. Generate Report :** Excel Utility will allow you to generate Report. Now click on 'Generi

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

**VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated t and upload generated xml file. On Upload screen provide the required information and brow

#### 6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for gene

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed fi

6. Select data from "Dropdown list" wherever applicable.

7. Adding Notes: Click on "Add Notes" button to add notes



nce Report

of generated XBRL/XML file to BSE Listing

above.

cal system.

Excel utility

functionalities of Excel Utility works fine.

[General Info](#)

[Annexure I - Composition of BOD](#)

[Annexure I - Composition of Committee](#)

[Annexure I - Meeting of BOD](#)

[Annexure I - Meeting of Committees](#)

[Annexure I - Related Party Transaction](#)

[Annexure I - Affirmation](#)

[Annexure II - Website](#)

[Annexure II - Annual Affirmation](#)

[Annexure II -Annual Affirmation Continue](#)

[Annexure III](#)

[Signatory Details](#)

utton on General information sheet.

t  
able data in correct format. (Formats will

een properly filled and also data has been  
ou about the same.

sheet" button to ensure that all sheets has  
utility will prompt you about the same and  
validate all sheets.

essful validation of all sheet is completed.

ate Report" to generate html report.

through Utility, login to BSE Listing Center  
/se to select XML file and submit the XML.

erating XML.

s it is a mandatory field.

urther for generating XML.

[Home](#)[Validate](#)[Import XML](#)

### General information about company

Scrip code	500399
NSE Symbol	
MSEI Symbol	
ISIN	INE629B01024
Name of the entity	STEELCO GUJARAT LIMITED
Date of start of financial year	01-04-2021
Date of end of financial year	31-03-2022
Reporting Quarter	Quarterly
Date of Report	30-06-2021
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

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**Enter the quarter  
ended date only**

[Home](#)[Validate](#)

Disclosure of notes on composition				
Whether the listec				
Whether Ch				
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN
<a href="#">Add</a> <a href="#">Delete</a>				
1	Mr	Praful Chandaria	ZZZZZ9999Z	02516129
2	Mr	Ajay Pratapray Shanghavi	AANPS8941H	00084653
3	Mrs	Ameeta Trehan	AAMPT6707D	07087510

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of board of directors explanatory	<a href="#" style="background-color: #D62728; color: white; padding: 2px 10px; border-radius: 5px;">Add Notes</a>	
If entity has a Regular Chairperson	No	
Chairperson is related to MD or CEO	No	
Category 1 of directors	Category 2 of directors	Category 3 of directors

Non-Executive - Non Independent Director	Not Applicable	
Non-Executive - Independent Director	Not Applicable	
Non-Executive - Independent Director	Not Applicable	



**Annexure I**

**Annexure I to be submitted by listed entity on qua**

**I. Composition of Board of Directors**


Date of Birth	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution
---------------	--	------------------------------------

03-10-1938	Yes	15-05-2019
08-03-1962	NA	
10-12-1962	NA	

<b>Quarterly basis</b>			
<b>Initial Date of appointment</b>	<b>Date of Re-appointment</b>	<b>Date of cessation</b>	<b>Tenure of director (in months)</b>

15-05-2019			
04-08-2018			60
16-05-2015			60


No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
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1	0	0	0
2	2	2	2
1	1	2	1



[Home](#)[Validate](#)


**Note: Please enter DIN. After entering DIN, Name of Committee member**

### Audit Committee Details

Sr	DIN Number	Name of Committee members
1	00084653	Ajay Pratapray Shanghavi
2	07087510	Ameeta Trehan
3		
4		
5		
6		
7		
8		
9		
10		

**Note: Please enter DIN. After entering DIN, Name of Committee member**

### Nomination and remuneration committee

Sr	DIN Number	Name of Committee members
1	00084653	Ajay Pratapray Shanghavi
2	07087510	Ameeta Trehan

3		
4		
5		
6		
7		
8		
9		
10		

**Note: Please enter DIN. After entering DIN, Name of Committee member**

### Stakeholders Relationship Committee

Sr	DIN Number	Name of Committee members
1	07087510	Ameeta Trehan
2		
3		
4		
5		
6		
7		
8		
9		
10		

### Risk Management Committee

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Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

**Note: Please enter DIN. After entering DIN, Name of Committee member**

**Corporate Social Responsibility Committee**

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Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Other Committee		
Sr	DIN Number	Name of Committee members
1		
2		
3		
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9		
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**Annexure 1**

**II. Composition of Committees**

Disclosure of notes on composition of committees explanatory

**ers and Category 1 of Directors shall be prefilled automatically**

Whether the Audit Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson
Non-Executive - Independent Director	Member

**ers and Category 1 of Directors shall be prefilled automatically**

Whether the Nomination and remuneration committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson
Non-Executive - Independent Director	Member


**ers and Category 1 of Directors shall be prefilled automatically**



Whether the Stakeholders Relationship Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson



Whether the Risk Management Committee has a Regular Chairperson










Yes		
Date of Appointment	Date of Cessation	Remarks
30-08-2018		




Category 2 of directors	Remarks

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plicable) must be

ber 30, 2021.

only, i.e. July 1,2021

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III. Meeting of Board of Directors		
Disclosure of notes on meeting of board of directors explanatory		
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)

[Add](#) [Delete](#)

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\* to be filled in only for the current quarter meetings

## Annexure 1

Add Notes

Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
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Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
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Add

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\* to be filled in only for the current quarter meetings

## Annexure 1

### IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

Add Note

Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present* (All directors including Independent Director)
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es

<b>No. of Independent Directors attending the meeting*</b>
--

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Next

V.
Sr
1
2
3

Pre



[Home](#)[Validate](#)**Annexure 1****Related Party Transactions****Subject**

Whether prior approval of audit committee obtained

Whether shareholder approval obtained for material RPT

Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee

**Disclosure of notes on related****Disclosure of notes of material transaction**

ev

Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
NA	
NA	
NA	
party transactions	<div style="background-color: #C00000; color: white; padding: 5px; display: inline-block; border-radius: 5px;">Add Notes</div>
with related party	<div style="background-color: #C00000; color: white; padding: 5px; display: inline-block; border-radius: 5px;">Add Notes</div>

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Sr
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Sr
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2

## Annexure 1

## Affirmations

## Subject

The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015

**a. Audit Committee**

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

**b. Nomination & remuneration committee**

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

**c. Stakeholders relationship committee**

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

**d. Risk management committee (applicable to the top 500 listed entities)**

The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

This report and/or the report submitted in the previous quarter has been placed before Board of Directors.

**Any comments/observations/advice of Board of Directors may be mentioned here:**

ev

## Annexure 1

## Subject

Name of signatory

Designation

<b>Compliance status (Yes/No)</b>
Yes
No
No
No
NA
Yes
Yes
Yes
<b>Add Notes</b>

**Next** 

<b>Compliance status</b>
Mr. Nirav Anupam Tarkas, Resolution Professional
CEO

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### Signatory Details

Name of signatory	Mr. Nirav Anupam Tarkas, Resolution Professional
Designation of person	CEO
Place	Vadodara
Date	01-07-2022

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