	XBRL Excel Utility
1.	Overview
2.	Before you begin
3.	Index
4.	Import XBRL file
5.	Steps for Filing Corporate Governance Report
6.	Fill up the data in excel utility

1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of Corporate Governa

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload o Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and a 2. The system should have a file compression software to unzip excel utility file.

3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your lo

4. Make sure that you have downloaded the Chrome Browser to view report generated from

5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the Please first go through Enable Macro - Manual attached with zip file.

	3. Index
1	Details of general information about company
2	Composition of BOD
3	Composition of Committee
4	Meeting of BOD
5	Meeting of Committees
6	Related Party Transaction
7	Affirmation
8	Website
9	Annual Affirmation
10	Annual Affirmation Continue
11	Annexure III

12 Signatory Details

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL bi

5. Steps for Filing Corporate Governance Repor

I. Fill up the data: Navigate to each field of every section in the sheet to provide applic get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the **''Validate''** button to ensure that the sheet has be furnished in proper format. If there are some errors on the sheet, excel utility will prompt y

III. Validate All Sheets: Click on the **''Home''** button. And then click on "Validate All S been properly filled and validated successfully. If there are some errors on the sheet, excel stop validation at the same time. After correction, once again follow the same procedure to

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless succ Now click on 'Generate XML'' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generation' - Save the HTML Report file in your desired folder in local system.

- To view HTML Report open "Chrome Web Browser" .

- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated 1 and upload generated xml file. On Upload screen provide the required information and brow

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for gene

3. You are not allowed to enter data in the Grey Cells.

- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed fi

6. Select data from "Dropdown list" wherever applicable.

7. Adding Notes: Click on "Add Notes" button to add notes



nce Report

of generated XBRL/XML file to BSE Listing

above.

cal system.

1 Excel utility

e functionalities of Excel Utility works fine.

General Info

Annexure I - Composition of BOD

Annexure I - Composition of Committee

Annexure I - Meeting of BOD

Annexure I - Meeting of Committees

Annexure I - Related Party Transaction

Annexure I - Affirmation

Annexure II - Website

Annexure II - Annual Affirmation

Annexure II - Annual Affirmation Continue

Annexure III

Signatory Details

utton on Genenral information sheet.

cable data in correct format. (Formats will

een properly filled and also data has been 'ou about the same.

Sheet" button to ensure that all sheets has utility will prompt you about the same and validate all sheets.

essful validation of all sheet is completed.

ate Report" to generate html report.

through Utility, login to BSE Listing Center *ise* to select XML file and submit the XML.

erating XML.

s it is a mandatory field.

urther for generating XML.

Home Validate Imp	ort XML								
General information about company									
Scrip code	500399								
NSE Symbol									
MSEI Symbol									
ISIN	INE629B01024								
Name of the entity	STEELCO GUJARAT LIMITED								
Date of start of financial year	01-04-2019								
Date of end of financial year	31-03-2020								
Reporting Quarter	Yearly								
Date of Report	31-03-2020 Enter the quarter ended date only								
Risk management committee	Not Applicable								
Market Capitalisation as per immediate p Year	evious Financial Any other								

Prev

Next

Home Validate

	Annexure I																			
	Annexure I to be submitted by listed entity on quarterly basis																			
									I. Compos	sition of Board of Directors	1									
		Disclosure of notes on composition of beard of directory explanatory Add Notes																		
				Wether the liste	d entity has a Regular Chairperson	No														
				Whether C	hairperson is related to MD or CEO	No														
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether special resolution passed? [Refer Reg. 17[1A] of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re- appointment	Date of cessation	Tenure of director (in months)	in listed entities including this listed entity (Refer	io of Independent rectorship in listed entities including this listed entity Refer Regulation 17A(1) of Listing Regulations	Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing	Audit/ Stakeholder	Notes for not providing PAN	Notes for not providing DIN
	Add	Delete								•										
1	Mr	PRAFUL CHANDARIA	ZZZZ29999Z	02516129		Not Applicable		03-10-1938	Yes	15-05-2019	15-05-2019				1	0	0	0	155	
2	Mr	AJAY PRATAPRAY SHANGHAVI	AANPS8941H	00084653	Non-Executive - Independent Director	Not Applicable		08-03-1962	NA		04-08-2018			60	2	2	0	4		
3	Mrs	AMEETA TREHAN	AAMPT6707D	07087510	Non-Executive - Independent Director	Not Applicable		10-12-1962	NA		16-05-2015			60	1	0	2	1		
4	Mr	MITESH HIRALAL SHAH	AKJPS6786L	07013137	Executive Director	Not Applicable	MD	12-12-1968	NA		14-11-2014	14-11-2017	31-03-2020		1	0	1	0	154	



Validate

Note: Please enter DIN. After entering DIN, Name of Committee membe

Audit Committee Details

Sr	DIN Number	Name of Committee members
1	00084653	AJAY PRATAPRAY SHANGHAVI
2	07087510	AMEETA TREHAN
3		
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee membe

Non	Nomination and remuneration committee							
Sr	DIN Number	Name of Committee members						
1	00084653	AJAY PRATAPRAY SHANGHAVI						
2	07087510	AMEETA TREHAN						

3	
4	
5	
6	
7	
8	
9	
10	

Note: Please enter DIN. After entering DIN, Name of Committee membe

Stakeholders Relationship Committee					
Sr	DIN Number	Name of Committee members			
1	07087510	AMEETA TREHAN			
2	07013137	MITESH HIRALAL SHAH			
3					
4					
5					
6					
7					
8					
9					
10					

Risk Management Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee membe

Corporate Social Responsibility Committee									
Sr	DIN Number	Name of Committee members							
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

Oth	Other Committee							
Sr	DIN Number	Name of Committee members						
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								



Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

ers and Category 1 of Directors shall be prefilled automatically

 Category 1 of directors
 Category 2 of directors

 Non-Executive - Independent Director
 Chairperson

 Non-Executive - Independent Director
 Member

Whether the Audit Committee has a Regular Chairperson

ers and Category 1 of Directors shall be prefilled automatically

Whether the Nomination and remuneration committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson
Non-Executive - Independent Director	Member

ers and Category 1 of Directors shall be prefilled automatically

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson
Executive Director	Member

Whether the Stakeholders Relationship Committee has a Regular Chairperson

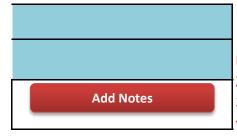
Whether the Risk Management Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors

ers and Category 1 of Directors shall be prefilled automatically

Whether the Corporate Social Responsibility Committee has a Regular Chairperson		
Category 1 of directors	Category 2 of directors	

Category 1 of directors



For this quarter kindly note the following points:
1. Date of Appointment and Date of Cessation (if appendix and a torily filled for every Committee.
2. Date of Appointment can be any day upto Septem

3. Date of Cessation must be for the current quarter to September 30.2020.

Yes		
Date of Appointment	Date of Cessation	Remarks
08-08-2018		
05-02-2016		

Yes		
Date of Appointment	Date of Cessation	Remarks
08-08-2018		
30-03-2018		

Yes		
Date of Appointment	Date of Cessation	Remarks
30-03-2018		
14-11-2014	31-03-2020	



Date of Appointment	Date of Cessation	Remarks

Date of Appointment	Date of Cessation	Remarks

Category 2 of directors	Remarks

Next

plicable) must be

ıber 30, 2020. only, i.e. July 1,2020

	Home	Validate		
Ш.	Meeting of	Board of Dire	ectors	
	Disclosure	of notes on m	eeting of board of d	irectors explanatory

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
	Add Delete	
1	14-11-2019	
2	23-03-2020	129
3	30-03-2020	6

A

* to be filled in only for the current quarter meetings

Prev

nnexure 1					
Add Not	Add Notes				
Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*		
	Yes	4	2		
	Yes	4	2		
	Yes	4	2		

Next

	Home Validate		
			IV.
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
	Add Delete		
1	Audit Committee	14-11-2019	
2	Nomination and remuneration committee	14-11-2019	
	Prev		

* to be filled in only for the current quarter meetings

Annexure 1			
Meeting of Committees			
Disclosure o	of notes on meeting	of committees explanatory	Add
Name of other committee	Reson for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*

	Yes	3
	Yes	3

d Notes
No. of Independent Directors attending the meeting*
2

Next

2

V. Sr 1 2 3 ev

Annexure 1

Related Party Transactions

Subject

Whether prior approval of audit committee obtained

Whether shareholder approval obtained for material RPT

Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee

Disclosure of notes on related

Disclosure of notes of material transactior

Compliance status	If status is "No" details of non-complian	ce may be
(Yes/No/NA)	given here.	
NA		
NA		
NA		
party transactions	Add Notes	
with related party	Add Notes	
		Next

	Annexure II to be submitted by listed entity at				
	I. Disclosure on				
Sr	Item				
1	Details of business				
2	Terms and conditions of appointment of independent directors				
3	Composition of various committees of board of directors				
4	Code of conduct of board of directors and senior management personnel				
5	Details of establishment of vigil mechanism/ Whistle Blower policy				
6	Criteria of making payments to non-executive directors				
7	Policy on dealing with related party transactions				
8	Policy for determining 'material' subsidiaries				
9	Details of familiarization programmes imparted to independent directors				
10	Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances				
11	email address for grievance redressal and other relevant details				
12	Financial results				
13	Shareholding pattern				
14	Details of agreements entered into with the media companies and/or their associates				
15	Schedule of analyst or institutional investor meet and presentations made by the listed entity to analysts or institutional investors simultaneously with submission to stock exchange				
16	New name and the old name of the listed entity				
17	Advertisements as per regulation 47 (1)				
18	Credit rating or revision in credit rating obtained				
19	Separate audited financial statements of each subsidiary of the listed entity in respect of a relevant financial year				
20	Whether company has provided information under separate section on its website as per Regulation 46(2)				
21	Materiality Policy as per Regulation 30				
22	Dividend Distribution policy as per Regulation 43A (as applicable)				
23	It is certified that these contents on the website of the listed entity are correct				

	24	Disclosure of notes on website in terms of Listing Regulations explantory [Text Block]
1	Pre	ev

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Annexure II

the end of the financial year (for the whole of fin

website in terms of Listing Regulations

Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
Yes	
No	policy
No	policy
Yes	
No	Website of the Company does not contain such details due to absence of a Whole-time Compliance Officer
No	details due to absence of aWhole-time Compliance
Yes	
Yes	
NA	
NA	
NA	
Yes	
NA	
NA	
Yes	
No	policy
NA	
Yes	

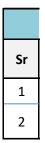
Add Notes

Web address
http://steelcogujarat.com/
http://steelcogujarat.com/
http://steelcogujarat.com/
http://steelcogujarat.com/
http://steelcogujarat.com/
http://steelcogujarat.com/
http://steelcogujarat.com/

ancial year)







	m	-
-	_	-

Annexure 1

Affirmations

Subject The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015 The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities) The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:

V

Annexure 1
Subject
Name of signatory
Designation

Compliance status (Yes/No)
Yes
No
No
No
NA
Yes
Yes
No
Add Notes
Next

Compliance status Mr. Nirav Anupam Tarkas, Interim Resolution CEO

Home

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Validate

11.	Annual Affirmations
Sr	Particulars
1	Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'
2	Board composition
3	Meeting of Board of directors
4	Quorum of Board meeting
5	Review of Compliance Reports
6	Plans for orderly succession for appointments
7	Code of Conduct
8	Fees/compensation
9	Minimum Information
10	Compliance Certificate
11	Risk Assessment & Management
12	Performance Evaluation of Independent Directors
13	Recommendation of Board
14	Maximum number of Directorships
15	Composition of Audit Committee
16	Meeting of Audit Committee
17	Composition of nomination & remuneration committee
18	Quorum of Nomination and Remuneration Committee meeting
19	Meeting of Nomination and Remuneration Committee
20	Composition of Stakeholder Relationship Committee
21	Meeting of Stakeholders Relationship Committee
22	Composition and role of risk management committee
23	Meeting of Risk Management Committee
24	Vigil Mechanism
25	Policy for related party Transaction
26	Prior or Omnibus approval of Audit Committee for all related party transactions
27	Approval for material related party transactions
28	Disclosure of related party transactions on consolidated basis
29	Composition of Board of Directors of unlisted material Subsidiary

30	Other Corporate Governance requirements with respect to subsidiary of listed entity
31	Annual Secretarial Compliance Report
32	Alternate Director to Independent Director
33	Maximum Tenure
34	Meeting of independent directors
35	Familiarization of independent directors
36	Declaration from Independent Director
37	D & O Insurance for Independent Directors
38	Memberships in Committees
39	Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel
40	Disclosure of Shareholding by Non-Executive Directors
41	Policy with respect to Obligations of directors and senior management
	Any other information to be provided

Prev

1	Name of signatory
2	Designation

Annexure II	
Regulation Number	Compliance status (Yes/No/NA)
16(1)(b) & 25(6)	Yes
17(1), 17(1A) & 17(1B)	Yes
17(2)	No
17(2A)	NA
17(3)	No
17(4)	Yes
17(5)	Yes
17(6)	Yes
17(7)	Yes
17(8)	No
17(9)	Yes
17(10)	Yes
17(11)	Yes
17A	Yes
18(1)	No
18(2)	Yes
19(1) & (2)	No
19(2A)	Yes
19(3A)	Yes
20(1), 20(2) & 20(2A)	No
20(3A)	Yes
21(1),(2),(3),(4)	NA
21(3A)	NA
22	Yes
23(1),(1A),(5),(6),(7) & (8)	Yes
23(2), (3)	NA
23(4)	NA
23(9)	NA
24(1)	NA

24(2),(3),(4),(5) & (6)	NA
24(A)	Yes
25(1)	NA
25(2)	Yes
25(3) & (4)	Yes
25(7)	Yes
25(8) & (9)	Yes
25(10)	NA
26(1)	Yes
26(3)	Yes
26(4)	Yes
26(2) & 26(5)	Yes

Annexure II

If status is "No" details of non-compliance may be given here.
The Gap between 2 meetings of the Board exceeds 120 days
personnel.
·····
Financial Officer
Nehta, Independent Director of the Company w.e.f. 17.10.2019
·····
Mehta, Independent Director of the Company w.e.f. 17.10.2019
Hamir Mehta, Independent Director of the Company w.e.f. 17.10.2019 and

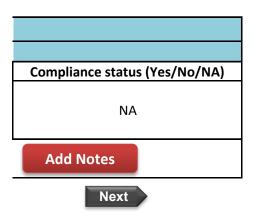
	1
Add Notes	
	Next

Mr. Nirav Anupam Tarkas, Interim Resolution Professional	
CEO	

	Home Validate	
	Annexure II	
Ξ	I. Affirmations	
Sr	Particulars	
	The Listed Entity has approved Material Subsidiary Policy and the	
1	Corporate Governance requirements with respect to subsidiary of Listed	
	Entity have been complied	
Any other information to be provided		

Prev

	Annexure II
1	Name of signatory
2	Designation



Mr. Nirav Anupam Tarkas, Interim Re	solu
CEO	

Signatory Details			
Name of signatory	Mr. Nirav Anupam Tarkas, Interim Resolution Profess		
Designation of person	CEO		
Place	Vadodara		
Date	06-04-2021		

Prev